

Employee Post-Travel Disclosure of Travel Expenses

Date/Time Stamp:

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**

SECRETARY OF THE SENATE

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In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The original *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☒ A copy of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Wildlife Conservation Society

Travel date(s): 8/31/17

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$435.45	N/A	\$73.42	N/A
<input checked="" type="checkbox"/> Actual Amount				

Expenses for Accompanying Spouse or Dependent Child (if applicable):

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See Itinerary. Met with experts in global conservation and science education to learn

about global terrestrial and marine conservation issues and current efforts to address them.

9/8/17
(Date)

Meris Petuck
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/8/17
(Date)

[Signature]
(Signature of Supervising Senator/Officer)



John F. Calvelli
Executive Vice President
Public Affairs

July 14, 2017

Ms. Meris Petek
Office of Sen. Ron Johnson
U.S. Senate
Washington, DC 20510

Dear Meris,

On behalf of the Wildlife Conservation Society (WCS), I would like to invite you to attend a day trip to New York City to visit our global headquarters —the Bronx Zoo—on *Thursday, August 31, 2017*. This trip will provide an opportunity for you to meet with experts in global wildlife conservation and science education to learn about an array of global terrestrial and marine conservation issues including wildlife trafficking and current efforts to address them.

Our world-class facilities help educate over 4 million visitors annually on the importance of global conservation and the threats facing wildlife. I am confident that this trip will greatly benefit your work in Washington by helping you to gain a deeper and more personal understanding of WCS's programs and on-the-ground conservation projects.

To abide by congressional rules on travel the following materials have been provided:

- Completed Private Sponsor Travel Certification Form from the Senate Ethics Committee
- Detailed Trip Agenda
- Invitee List

Please make a copy of all three documents for your personal records and submit all documents to the Ethics Committee as soon as possible, so that adequate time is available for committee review and approval. In addition, you must fill out and submit a Private Sponsor Traveler Form, available on the Ethics Committee web site. The Committee has indicated a preference for 30 days advance notice on these types of trips, which necessitates submission of all documents in this packet to the committee by **no later than Tuesday, July 31th**.

Please RSVP to my colleague Sara Marinello at (718) 220-5113 or smarinello@wcs.org to confirm your attendance so that we can make travel arrangements for you. I hope to see you in New York on August 31.

Sincerely,

A handwritten signature in black ink, appearing to read "John F. Calvelli", is written over a horizontal line.

John F. Calvelli

2300 Southern Boulevard Bronx, NY 10460 • 718.220.7139 • jcalvelli@wcs.org

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PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should NOT submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Wildlife Conservation Society

2. Description of the trip: The purpose of this trip is to educate Congressional staff on the impact of federal policies on local/global conservation including wildlife trafficking, marine conservation, role of zoos.

3. Dates of travel: 8/31/2017

4. Place of travel: New York, NY (Bronx Zoo)

5. Name and title of Senate invitees: See attached list

6. I certify that the trip fits one of the following categories:

☐ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal and do not retain or employ registered lobbyists or agents of a foreign principal and no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

– OR –

☒ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).

7. ☒ I certify that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

– AND –

☒ I certify that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.

8. I certify that:

☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.

– AND –

☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☒ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

N/A

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

WCS will be solely responsible for funding, organizing, and conducting this trip.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

WCS saves wildlife and wild places through science, global conservation, education, and management of the world's largest system of wildlife parks, including its flagship Bronx Zoo. The purpose of this trip is to educate Congressional staff on the impact of federal policies on this mission.

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Since 2003, WCS has sponsored fewer than 15 congressional staff delegations to its zoos and aquarium in New York or its field sites including Glovers Reef Research Station in Belize.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

WCS regularly sponsors and participates in briefings, offers testimony to committees, and produces publications for the purpose of educating Senate members and staff.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate <input type="checkbox"/> Actual Amounts	\$500 (\$400 airfare, \$100 ground transport)	\$0	\$74	\$0

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

The trip involves meetings and tours organized specifically with regard to congressional participation.

18. Reason for selecting the location of the event or trip

The Bronx Zoo serves as WCS's global headquarters and is a leader in wildlife conservation and education. It provides a good location for educating Senate staff about global conservation issues.

19. Name and location of hotel or other lodging facility:

No lodging will be provided.

20. Reason(s) for selecting hotel or other lodging facility:

N/A

21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

The MI&E maximum per diem rate is \$74. We estimate the MI&E will be just under \$74.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

Transportation will be provided by commercial airline (coach). Vans will be used for ground transportation.

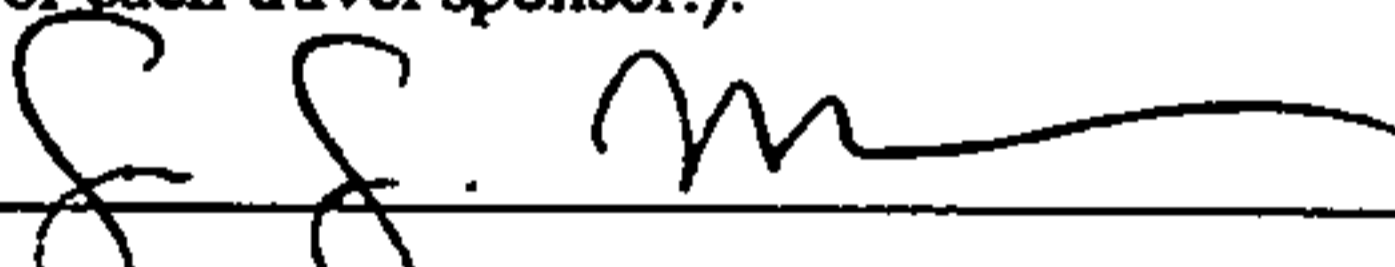
23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

N/A

25. I hereby *certify* that the information contained herein is true, complete and correct. (You must include the completed signature block below for each travel sponsor.):

Signature of Travel Sponsor:



Name and Title: Sara S. Marinello, Executive Director, Government & Community Affairs

Name of Organization: Wildlife Conservation Society

Address: 2300 Southern Blvd, Bronx, NY 10460

Telephone Number: 718-220-5113

Fax Number: 718-220-6890

E-mail Address: smarinello@wcs.org

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Dr. Aili Kang will escort the group to Tiger Mountain to illustrate the impact of illegal wildlife trade on Tigers in the wild and how WCS uses its exhibits to educate the public on this issue

[illegible]**Invitees List.**

Ms. Mary Frances Repko, Office of Rep. Steny Hoyer

Ms. Courtney Fry, Office of Rep. Steny Hoyer

Ms. Kathleen Hazlett, Office of Rep. Rodney Frelinghuysen

Mr. Tom Doelp, Office of Rep. Rodney Frelinghuysen

Ms. Elizabeth Stanley, Office of Rep. Nita Lowey

Ms. Shalanda Young, House Committee on Appropriations

Ms. Nancy Fox, House Committee on Appropriations

Ms. Megan Bell, Office of Rep. Harold Rogers

Mr. Ben Kochman, Office of Rep. Kay Granger

Mr. Cesar Gonzalez, Office of Rep. Mario Diaz-Balart

Mr. Drew Kent, Office of Rep. Charlie Dent

Ms. Jessica Moore, Office of Rep. Tom Rooney

Mr. Alan Feyerherm, Office of Rep. Jeff Fortenberry

Mr. Gordon Larsen, Office of Rep. Chris Stewart

Ms. Julie Little Nickson, Office of Rep. Barbara Lee

Ms. Tara Linnehan-Oursler, Office of Rep. C.A. Dutch Ruppersberger

Mr. Asher Hildebrand, Office of Rep. David Price

Ms. Erin Kolodjeski, House State, Foreign Operations, and Related Programs Subcommittee

Ms. Susan Adams, House State, Foreign Operations, and Related Programs Subcommittee

Mr. Dave Kennett, Office of Rep. Ken Calvert

Mr. Ian Foley, Office of Rep. Ken Calvert

Ms. Jenn Holcomb, Office of Rep. Betty McCollum

Mr. Chris Cooper, Office of Rep. David Joyce

Mr. Jason Riederer, Office of Rep. Mark Amodei

Mr. Brian Barnard, Office of Rep. Evan Jenkins

Mr. Jesse Connolly, Office of Rep. Chellie Pingree

Ms. Kimber Colton, Office of Rep. Chellie Pingree

Mr. Jonathan Smith, Office of Rep. Derek Kilmer

Mr. Steve Katich, Office of Rep. Marcy Kaptur

Mr. Darren Benjamin, House Interior, Environment, and Related Agencies Subcommittee

Mr. Brad White, Office of Sen. Thad Cochran

Mr. John Dowd, Office of Sen. Patrick Leahy

Ms. Adrienne Wojciechowski, Office of Sen. Patrick Leahy

Mr. Matt Rimkunas, Office of Sen. Lindsey Graham

Ms. Stacy McBride, Office of Sen. Roy Blunt

Ms. Toni-Marie Higgins, Office of Sen. John Boozman

Mr. Brennen Britton, Office of Sen. Jerry Moran

Mr.	Greg Slavonic, Office of Sen. James Lankford
Mr.	Corey Tellez, Office of Sen. Richard Durbin
Ms.	Maura Keefe, Office of Sen. Jeanne Shaheen
Mr.	Adam Bramwell, Office of Sen. Chris Coons
Ms.	Leah Rubin Shen, Office of Sen. Chris Coons
Mr.	Michael Zamore, Office of Sen. Jeff Merkley
Ms.	Allison Herwitt, Office of Sen. Christopher Murphy
Mr.	Tim Rieser, Senate State, Foreign Operations, and Related Programs Subcommittee
Mr.	Adam Yezerski, Senate State, Foreign Operations, and Related Programs Subcommittee
Mr.	Michael Pawlowski, Office of Sen. Lisa Murkowski
Ms.	Bianca Ortiz Wertheim, Office of Sen. Tom Udall
Mr.	David Cleary, Office of Sen. Lamar Alexander
Mr.	Ryan Bernstein, Office of Sen. John Hoeven
Ms.	Brita Endrud, Office of Sen. John Hoeven
Mr.	Jason Thielman, Office of Sen. Steve Daines
Mr.	Steve Haro, Office of Sen. Dianne Feinstein
Mr.	Dylan Laslovich, Office of Sen. Jon Tester
Mr.	Chris Tomassi, Senate Interior, Environment, and Related Agencies Subcommittee
Ms.	Melissa Zimmerman, Senate Interior, Environment, and Related Agencies Subcommittee
Mr.	Jason Steinbaum, House Committee on Foreign Affairs
Mr.	Bill Weitz, Office of Rep. Eliot Engel
Mr.	Tom Sheehy, House Committee on Foreign Affairs
Ms.	Megan Gallagher, House Committee on Foreign Affairs
Ms.	Margot Sullivan, House Africa, Global Health, Global Human Rights, and International Organizations Subcommittee
Ms.	Gina Foote, Office of Rep. Ted Poe
Mr.	Luke Murry, Office of Rep. Ted Poe
Ms.	Kerry O'Brien, Office of Rep. William Keating
Mr.	James Thomas, Office of Rep. Doug Lamborn
Mr.	Ryan Hedgepeth, Office of Del. Madeleine Bordallo
Mr.	Seth Maiman, Office of Del. Gregorio Kilili Camacho Sablan
Mr.	Brent Robinson, Office of Rep. Rob Wittman
Mr.	Matthew Strickler, House Committee on Natural Resources
Mr.	William Ball, House Water, Power and Oceans Subcommittee
Mr.	Trey Hicks, Senate Committee on Foreign Relations
Mr.	Christopher Lynch, Office of Sen. Benjamin Cardin
Ms.	Algene Sajery, Office of Sen. Benjamin Cardin
Mr.	Josh Klein, Senate Committee on Foreign Relations
Mr.	Chandler Morse, Office of Sen. Jeff Flake
Ms.	Colleen Donnelly, Office of Sen. Jeff Flake
Mr.	Matthew Klapper, Office of Sen. Cory Booker
Mr.	Adam Zipkin, Office of Sen. Cory Booker
Mr.	John Knapp, Office of Sen. Tim Kaine
Mr.	Paul Tencher, Office of Sen. Edward Markey
	Andrew Harding, Senate Committee on Environment and Public Works

Ms. Beverly Pheto, Office of Rep. Rosa DeLauro
Ms. Elise Ackley, Office of Rep. Rosa DeLauro
Ms. Janice Fuller, Office of Rep. Frank Pallone
Mr. Jason Galanes, Office of Frank LoBiondo
Mr. Todd Mitchell, Office of Rep. Leonard Lance
Mr. Tom Tucker, Office of Rep. Jimmy Panetta
Ms. Kate Schisler, Office of Rep. Don Beyer
Ms. Jennie Wright, Office of Sen. James Inhofe
Ms. Meris Petek, Office of Sen. Ron Johnson
Mr. Geoff Browning, Office of Rep. Katherine Clark
Ms. Jill Kozeny, Office of Sen. Charles Grassley